



August 17, 2017

**Minutes**

The Colchester Housing Authority met on August 17, 2017 for its monthly business meeting at Dublin Village. In attendance were: Brian Gustafson, stand-in Executive Director as Rob was absent, Janet Labella, Chairperson, Marion Spaulding, Vice-chair, Todd Vachon, Secretary, Denise Salmoiraghi, Treasurer, and Lou DelPivo, Tenant Commissioner. The meeting was called to order at 7:06 PM.

The Secretary's minutes for July were reviewed; a motion was made by Marion and seconded by Lou to accept the minutes as submitted.

A motion was made by Lou and seconded by Denise to accept the Financial Report as submitted by the Executive Director; the motion passed unanimously.

***PUBLIC COMMENT-none***

***ADDITIONS TO THE AGENDA-none***

***COMMUNICATIONS***

- Ongoing with Jen Svelnys of the Housing development Team re: RFP 2 for the Pre-Development Funds—we are currently owed \$17, 654.42 after depleting the first payment of \$110,050.00.
- Ongoing with Wagner & Assoc. and D/E/F Construction re: SCBG progress
- Received notice dated 7.19.17 from the DOH that RSC has been approved in amount of \$15,240.00
- Received notice dated 8.4.17 from the DOH that RAP funding has been approved except for the last 6 people that moved in during the budget year due to lack of funding. Total amount approved for 2017-2018 is \$62,964.00--\$11,055.00 less than last year and \$9,768.00 less than the amount calculated for this year.

***REPORT OF EXECUTIVE DIRECTOR***

- Residents of E-92, 9 and 23 have vacated apartment before eviction became necessary. Both units require extensive cleaning and repainting before re-leasing.
- On July 31, we received a complaint from a PCA that works with a tenant alleging harassment by a different tenant—the resident has been spoken to and the problem appears to have subsided.
- Previously vacated unit at E-92 is nearly ready to be leased.
- There are currently 58 applicants on the waitlist—4 applications have gone out since the July meeting.

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DUBLIN VILLAGE OFFICE 300LEBANON AVENUE  
COLCHESTER, CONNECTICUT 06415  
(860) 537-5251  
FAX (860) 537-5856

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-L. Wagner informed us that that the town SCBG fud has a balance that may cover the added alternatives that should be done but were not included in the bid process (sidewalk expansion joints sealing and tree removal/landscaping along Elm St.). D/E/F will have those costs calculated soon.

***REPORT OF TENANT COMMISSIONER***

-Lou reported that "Residents are being very patient, but the quality and speed of the construction work has been frustrating..."

***UNFINISHED BUSINESS-none***

***NEW BUSINESS-none***

The meeting was adjourned at 7:34

Respectfully Yours,

Todd Vachon  
Secretary

CC: Janet LaBella – Chairperson  
Commissioners  
Rob Gustafson, Executive Director  
Town Clerk

